

2 November 2022

Dear Parents/Carers

As part of the students' future journey into building independence and confidence, we are working together with Optalis, a company who specialise in supported employment. From the start of November, students are going to be taking part in Try A Train workshops and trips. The workshops are classroom based and will be giving the students an insight into how their journey will be and what to expect.

The train trips will start to take place from December onwards. The students will go out in groups of 5 (with two staff accompanying them). We will make our way to Maidenhead train station by minibus and/or car where a member of staff from Optalis will go through some pre-boarding information with the students. We will then take the train to Marlow, have a drink and then make our return journey by train from Marlow to Maidenhead. The entire trip will last just under 3 hours and there is no cost for this trip as it is being funded by Optalis. The students may wear their own clothes for this trip.

Please could you provide your student with a packed lunch or alternatively please let me know if you would like to order one from school.

Please find attached a consent form for you to complete and return to us as soon as possible. Please do not hesitate to contact us at Tanya.Kirby@manorgreenschool.co.uk should you require any further information.

Yours faithfully

Tanya Kirby
SSA Job Coach