

5 October 2018

Dear Parents / Carers ( of Middle and Upper School only)

We will be holding a "Celebration of Life" ceremony for Owen Goddard on Friday, 19 October 2018 at 1.30pm and you are invited to attend. You may take your child home with you when it finishes at approximately 2.30pm.

If you wish to attend, please complete and return the reply slip at the bottom of this letter as soon as possible and return it, either electronically, or in hard copy.

Yours sincerely



Sharon Glover  
PA to Headteacher

**REPLY SLIP: To Sharon Glover**

**"Celebration of Life" – 19 October 2018**

I/We will be attending the ceremony on the 19 October 2018

Names of those attending (*please print*):

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Student's Name: .....

Class: ..... Date: .....