



Excellence for All

Elizabeth Hawkes Way,
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Email:
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**Higher Level Teaching Assistant Permanent, Full Time 35 hours, term time only
£23,393 plus £1,198 SEN allowance pa (equivalent to £15.48 per hour)**

Plus a £100 welcome payment on successful completion of your 6 months' probation

8.45am to 4.30pm Monday and Tuesday, 8.45am to 4.15pm Wednesdays and Thursdays

8.45am to 3.45pm Fridays

You will complement the professional work of teachers. This may involve planning, preparing and delivering some individual learning activities or short term support for whole classes. You will monitor, assess, record and report on students' achievement, progress and development. You will also manage a team of Specialist Support Assistants including allocation and monitoring of work, appraisal and training.

You will work collaboratively with all other school staff in order to create and maintain outstanding opportunities for our students' academic progress, care and therapeutic learning support and promotion of enrichment and life skills development. You will also work closely with the students' families and other professionals.

In return we offer a great benefits package and excellent learning and development opportunities.

You must:

- Meet the person specification
- Be able to meet key accountabilities set out in Job Description
- Have experience and/or a keen interest in the subject matter
- Be able to use ICT effectively
- Have good organisational skills
- Have good communication skills
- Good levels of literacy & numeracy

What we offer

- Free on-site parking
- Private contributory healthcare scheme
- Cycle to work scheme & IT equipment scheme (salary sacrifice)
- On-site café
- Generous pension and life assurance schemes
- Contractual Sick Pay
- Free confidential mental health and wellbeing coaching and counselling services
- Eye care and free flu vaccination voucher
- Staff awards and gift card nominations
- Gym, food, entertainment, shopping and holiday discounts
- Family-friendly policies
- Diversity and inclusion & staff wellbeing groups
- Christmas party and social events
- Continuous professional development and sponsorship for professional qualifications, apprenticeships and free training – opportunities for growth

Who we are

Manor Green School is a large and highly successful special school educating some c300 students aged 2-19, who, due to their complex needs, require significant specialist support to succeed academically and achieve their full potential. The school's mission statement is to be the Centre of Excellence for students with special educational needs.

We are already a good school and now we wish to be the best!

Come and join our amazing team!

Please download a job application pack from the school website or contact:

careers@manorgreenschool.co.uk Please email your completed form to this address.

Closing date: 28 March 2024 at midday

We welcome applications from all sections of the community.

Positions are subject to Safer Recruitment checks, including an enhanced DBS check. Applicants must be eligible to work in the UK. You will be invited for a volunteering day as part of the selection process.