



Ascendancy Partnership Trust is a multi-academy trust with deep community roots across the Berkshire area, composed of a family of SEN schools all specialising in learning difficulties.



Part-time HR Manager – Recruitment Campaigns

Fixed term or secondment opportunity until 31 August 2026 with option to extend
Based at our offices within Manor Green School.

£24,724 to £27,083 per annum (£42,887 - £46,979 FTE) depending on experience

3 days a week – Term Time plus 4 weeks p.a.

We are seeking a proactive, collaborative and highly organised **HR Manager – Recruitment Campaigns** to provide a dedicated, centralised recruitment service for our Trust. This is an exciting fixed-term or secondment opportunity for someone who is passionate about attracting great people into education and creating an excellent candidate experience.

Reporting to the Director of HR and working closely with school leaders and school-based HR colleagues, you will lead on the delivery of consistent, high-quality recruitment campaigns. Your work will help reduce vacancy durations, strengthen talent pipelines, enhance safer recruitment practice, and reduce reliance on agency staff through effective planning and proactive sourcing.

If you thrive in a busy, people-focused environment and enjoy building relationships while delivering results, we would love to hear from you.

We're looking for someone who has:

- Significant experience in recruitment campaign management, ideally within education or a complex multi-site organisation.
- Proven track record of filling vacancies promptly through effective, well-designed recruitment campaigns.
- Excellent communication and stakeholder-management skills.
- High organisational ability, with strong planning and coordination skills.
- Confidence with using social media and job boards for recruitment advertising.

If you're ready to attract great people and enhance recruitment excellence for our Trust community, we would love to hear from you.

What we offer

- Local authority pension and life assurance scheme
- Flexible working hours
- A range of flexible benefits
- Blue Light Card
- Free onsite parking
- On site café
- Family-friendly policies
- Wellbeing support
- Opportunity to work with a team of professionals across the Trust

Closing Date: Midday Friday 27 February 2026 with interviews planned for Wednesday 4 March 2026.

How to Apply: Please visit <https://www.ascendancypartnershiptrust.co.uk/about-us/vacancies>
Please be aware that our Trust website is under development.

Please email your completed application form to: careers@aptmat.co.uk by the closing date.

For an informal chat about the role please contact Helen Reeves, Director of HR on the above number.

We welcome applications from all sections of the community.

The Ascendancy Partnership Trust is committed to safeguarding and promoting the welfare of children and young people. Applicants must be willing to undergo child protection screening and safer recruitment checks appropriate to the post, including checks with past employers and the DBS. This position is exempt from the provisions of the Rehabilitation of Offenders Act 1974. Applicants must be eligible to work in the UK.

Stronger and Better Together

