

Headteacher Weekly Updates

Dear Parents/Carers

I hope that our students are now settling back in after the summer holidays and are enjoying being back at school, I also hope that our new starters are enjoying being with us and that their transition has been reasonably smooth.

It is important that if your child is absent that it is reported in the correct way. Please see page two of this newsletter on how to report absences.

It is also important that you follow the 'drop off and collection' guidance provided, it can be quite busy at these times and we hope to make this as easy as possible.

For new parents/carers we also have a Facebook page where we try to post as much information as possible, if you would like to take a look at our page then please follow the link [\(3\) Facebook](#) We also upload our weekly 'Excellence for All' videos which are not to be missed [Manor Green School \(@manor.green2025\) • Instagram photos and videos](#)

I wish you a wonderful weekend.

Warm regards

Helen Hannam

Headteacher

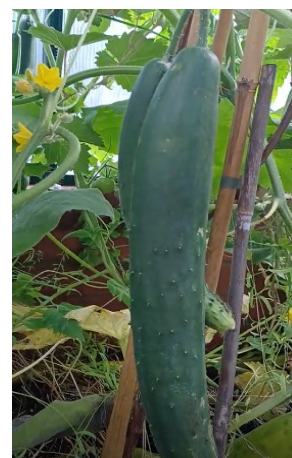
Hello from the garden! After six weeks of summer holiday with no one around, our plants had quite the party. Some shot up like rockets, some turned a bit wild, and a few looked at us like, "Where have you been?" 🌸 🌺

But that's the magic of our school garden — it never stops surprising us! We're back now, ready to bring it into shape with our amazing students, who love getting stuck in with planting, watering, and harvesting. 🍷 🍓 🌻

Parents, you can always support our garden with donations — flowers, herbs, fruit trees, veg, chairs, parasols, or anything green and useful. Every little gift helps us create even more beautiful learning experiences for our students.

Thank you for helping our garden — and our young gardeners — flourish!

Malgo HLTA Horticulture



WANTED—Wooden Play Equipment donations

Do you have any wooden play equipment that your child may have outgrown or no longer plays with.. We are seeking donations, so that we expand our play kitchens— indoors and in the playground. We would also welcome any plastic fruit/vegetables without Velcro. If you are able to provide us with this equipment, please deliver to our lovely reception team.



Key Diary Dates

The Key Diary Dates for 2025-26 are available [Key Diary Dates 2025-26 v3.pdf](#) Please note that items in red are yet to be agreed.

Term Dates

School Term dates for the next academic year can be found here. [THE ROYAL BOROUGH OF WINDSOR & MAIDENHEAD](#)

Nut Free School

Please remember that we are a nut-free school due to the medical needs of some of our students, so please do not send your child into school with food products that contain nuts. Thank you.

Reporting Absence via the Arbor App

Please report your child's absence **as early as possible on the day** using the **Arbor Parent App**:

1. Open the Arbor App
2. Tap "**Report an Absence**"

Enter the **reason**, **expected return date**, and any relevant details

If you're unable to access the app, please contact Nicola Camano on

nicola.camano@manorgreenschool.co.uk.

Website

Our website is updated with some changes happening in the coming weeks. Thank you for your understanding while it is under construction.

Polite Reminders

Changed financial circumstances

If your financial circumstances have changed and you need support or advice, Nagina Pazir may be able to help you at nagina.pazir@manorgreenschool.co.uk or on 01628 513800 extension 2008

Contact Details

Please remember to advise the school if your contact details have changed: office@manorgreenschool.co.uk

Medication Questionnaire for new students or any change of doctor

Please remember to complete the [student medical and health questionnaire](#) if you are new to school or if you have changed your doctor.

Parent Support Team

If you need help with Microsoft Teams or password resets, etc. please contact our ICT team on: offsite.tech@manorgreenschool.co.uk

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Privacy Notice

The school's privacy notice is available from the [website](#)

Weekly emails

If you do not receive our weekly emails please me know:

Charlotte.deer@manorgreenschool.co.uk They are always available from the [website](#).

Parent/Carer Social Events

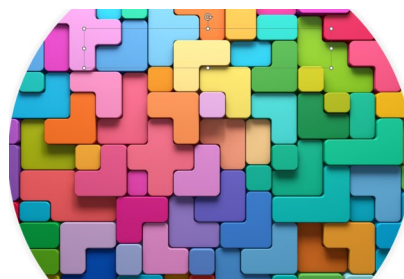
Autumn Celebration Stay and Play - First School Only

09.30 to 11.30. Thursday 16 October

Please notify rection upon arrival. We look forward to seeing you there.



[Upcoming Events, Workshops, Courses & Support Groups | Parenting Special Children](#)



Hum Jolly - School Café 09.30 –11.00

Tuesday 16 Sept 2025
Tuesday 30 October 2025
Tuesday 4 November 23025
Tuesday 18 November 2025



Coffee & Chat—School Café 09.30—11.00

Friday 10 October 2025
Friday 14 November 2025
Friday 28 November 2025

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Enter the **reason**, **expected return date**, and any relevant details

If you're unable to access the app, please contact Nicola Camano on

nicola.camano@manorgreenschool.co.uk.

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Manor Green School Housekeeping

Morning Drop Off

PLEASE NOTE WE WILL NOT ALLOW ANY VEHICLES BRINGING STUDENTS ON THE SCHOOL SITE BEFORE 08:50. ANY VEHICLES ARRIVING EARLY WILL BE TURNED AWAY.

08:50 to 09:00: School transport vehicles arrive on site.

09:00: Staff collect students from school transport.

09:00 to 09:10: Parents arrive on site.

09:10: Staff collect students from parents.

09:20 to 09:30: Link parents and Link school transport arrive on site

09:30: Staff collect all Link students

School staff **must** be at the front of the school at **09:00** ready to collect the students from the vehicles.

Staff will only wait at the front of the school for the delayed students until 09:20. Staff should wait in the reception area to help communication with the receptionist.

Afternoon Pick Up

PLEASE NOTE WE WILL NOT ALLOW ANY VEHICLES COLLECTING MANOR GREEN STUDENTS ON THE SCHOOL SITE BEFORE 14:40. ANY VEHICLES ARRIVING EARLY WILL BE TURNED AWAY.

14:20 to 14:30: Link parents and Link school transport arrive on site

14:30: Link students taken to parents and transport

14:40 to 14:50: School transport vehicles arrive on site

14:50: Students on school transport taken to vehicles

14:50 to 15:00: Parents arrive on site

15:00: Students taken to parents

Staff **must** bring all students to the front of school at **14:50** for collection.

Students will be brought out to vehicles by school staff in the normal way.

Afternoon pick up: escorts should collect the students from the school staff.

First School Playground Drop Off

Parents/carers who drop off in the first school playground area, please ensure that they wait inside the vehicle for their child to be collected and to not use the playground equipment or stand outside the fire exit doors. This will ensure a safer drop off point'

Foundation Park

A polite reminder that parents should not be parking at the entrance to Foundation Park when dropping off or picking up children. This is not a drop-off pickup point for the school and we need to respect our neighbours. Thank you for your co-operation.

Nut Aware School

Please remember that we are a nut-aware school due to the medical needs of some of our students, so please do not send your child into school with food products that contain nuts. Thank you.

Contacting Staff at Manor Green School

If you need to contact staff at school please follow school procedure by contacting the class teacher in the first instance with any concerns. This will then be passed to the relevant assistant headteacher if it cannot be resolved with the teacher.

Arbor Management Information System App

We use Arbor to communicate with parents.

Please contact Nicola Camano at data@manorgreenschool.co.uk If you are experiencing problems with logging in.

Arbor We're using Arbor's free Parent Portal and Arbor App

We've chosen Arbor to help us manage our school.

Arbor is a simple, smart and cloud-based MIS (Management Information System), which helps us work faster, smarter and more collaboratively as a school. The Arbor App and Parent Portal mean we can keep you informed about your child's life at school in a much more accessible way. Log into Arbor to see and update your child's information, get live updates and make payments or bookings on the go!

The Parent Portal works on Google Chrome (computer or laptop) and you can download the Arbor App from the App Store or Google Play Store on your phone (Android 5.0; iOS 10.0 and upwards).

How to get started

1. Wait for your welcome email from us telling you Arbor is ready - you won't be able to log in before
2. Click the link in your welcome email to set up your password
3. Go to the App or Google Play Store on your phone and search 'Arbor'
4. Click 'Install' on Android or 'Get' on iPhone then open the App
5. Enter your email, select the school, then enter your password
6. Accept the Terms & Conditions and enter your child's birthday

Need help using Arbor?

Contact the school office if you have questions about Arbor, the App or Parent Portal. Tell us the type and model of your phone, e.g. an iPhone SE, and include screenshots or screen recordings.

To safeguard student data in line with General Data Protection Regulations (GDPR), Arbor only works directly with schools.

Some tips to try:

1. Ensure your username is the email address you use for Arbor. Ask us to check the email address linked to your account.
2. Reset your password from the login page, or ask us to do this.
3. If the login email was sent to you more than 96 hours ago, the password link will have expired. Ask us to send it again.
4. Ask the school office to check that your email address has not been used twice - e.g. on another guardian or child's profile.
5. Enter the birthday of one of your children to log in.
6. Only relatives who are Primary Guardians of a child can access the Arbor App. Ask us to check you can access Arbor.

Statistics

Attendance (2020/2021)

80.1% 71.4%

Activities

Holly Cook, Clubs

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Community Notices

Post 16 SEND Opportunities Showcase

Wednesday 8 October 2025
3.30pm - 6pm
Buckinghamshire New University
59 Walton Street, Aylesbury HP21 7QG




Buckinghamshire Children & Young People's Partnership
Working together to reach our goals

Come along to find out more about the different programmes offered by a range of Post 16 Specialist Providers for young people with an Education, Health and Care Plan (EHCP).

Around 14 providers will be showcasing in a calm and spacious environment with a wide range of opportunities on offer including:

- A range of vocational pathways and qualifications
- Personal development and individualised therapeutic programmes
- Supported internships and employability programmes

Suitable for young people from year 9 upwards with an active EHCP.

No need to register – young people, parents/carers and professionals all welcome to drop by and chat to the providers

Free parking available onsite



GEMS

Virtual Coffee Morning
Eating and food
Autism and ADHD

Friday 17th Oct - 10:00 - 11:15am

25 spaces available!

Join our online informal discussion to cover the following areas:

- What works for your family at meal times?
- What are problematic areas around eating?
- How do you support your child with eating?

Please note this is not a workshop but support group for parent/carers and any medical advice should be sought from your medical practitioner.

Sign Up Today!

Available for families who reside in or have a registered GP in East Berkshire with a child who is Autistic/ADHD (suspected/pathway/diagnosed)

To book your place contact GEMS:
Gems.4Health@nhs.net 0800 999 1342



SONNING family GLOW RUN

Run the sights of Sonning under torch light and enjoy a BBQ and Silent Disco afterwards

SATURDAY 4TH OCTOBER
BERKSHIRE COUNTY SPORTS CLUB




KIDS FUN RUN (1.5K MIN AGE 4): £5
ADULT GLOW RUN (5K MIN AGE 11): £10
FAMILY TICKET (2 ADULTS & 2 CHILDREN): £50

ALL ENTRANTS WILL RECEIVE A MEDAL AND GLOW STICK

SIGN UP HERE
[HTTPS://BIT.LY/SONNINGGLOWRUN](https://bit.ly/sonningglowrun)

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School Term Dates—Academic Year 2025-2026—School Year 195 days

AUTUMN 2025 Term 1 (38 days)

Staff Training: Wednesday 3 September 2025

Term starts on: Thursday 4 September 2025

Term ends on: Thursday 23 October 2025

Staff Training: Friday, 24 October 2025

October Holiday: Monday 27 October to Friday 31st October 2025

Term 2 (35 days)

Term starts on: Monday 3 November 2025

Term ends on: Friday 19 December 2025

Christmas Holiday: Monday 22 December 2025 to Friday 2 January 2026

SPRING 2026 Term 3 (30 days)

Staff Training: Monday 5 January 2026

Term starts on: Tuesday 6 January 2026 Term ends on: Friday 13 February 2026

February Holiday: Monday 16 February 2026 to Friday 20 February 2026

Term 4 (25 days) Term starts on: Monday 23 February 2026

Term ends on: Friday 27 March 2026 Spring Holiday:

Monday 30 March to Friday, 10 April 2026 (Good Friday – 3 April; Easter Monday – 6 April)

SUMMER 2026 Term 5 (29 days)

Term starts on: Monday 13 April 2026 Bank Holiday Monday 4 May 2026

Term ends on: Friday 22 May 2026

May Holiday: Monday 25 May to Friday 29 May 2026

Term 6 (38 days)

Staff Training : Monday 1 June 2026

Term starts on: Tuesday 2 June 2026

Staff Training: Friday 17 July 2026

Staff Training: Monday 20 July 2026

Transition period for students: Tuesday 21 July to Wednesday 22 July 2026

Term ends on: Wednesday, 22 July 2026