

Headteacher's Welcome

Dear Parents/Carers

I would like to welcome you all to the start of a new school year. Whether you are returning to us after a well-earned break or joining our school community for the very first time, I want you to know how delighted we are to have you with us.

Manor Green School is a very special place—one where every student is valued, supported, and celebrated. Each student brings their own unique strengths, talents, and personality, and together we create a caring community built on respect, kindness, and a shared commitment to learning and growth. This year, as always, our dedicated staff will continue to work in close partnership with families to provide the very best education and care for every student. We are excited about the opportunities that we can provide.

I look forward to sharing the journey of the year ahead with you all, and to seeing the joy, progress, and pride that shine from our students each and every day.

With warmest wishes

Helen Hannam
Headteacher



Mental Health Support Team Parent Questionnaire

These teams are part of the [NHS](#) in England and provide early intervention services to support the mental health and emotional wellbeing of children and young people (aged 5-18) in schools and colleges. We are the Mental Health Support Team (MHST). Our practitioners are allocated to 15 schools across Windsor, Ascot and Maidenhead. As part of our offer to schools, we want to hear your perspective on how Manor Green has been able to support you and your child/children with their mental health; and to understand what support you would like to access going forwards! This questionnaire should take no more than 10 minutes to complete:

<https://forms.office.com/e/jzJzSKyGu1>



Key Diary Dates

The Key Diary Dates for 2025-26 are available [Key Diary Dates 2025-26 v3.pdf](#) Please note that items in red are yet to be agreed.

Term Dates

School Term dates for the next academic year can be found here. [THE ROYAL BOROUGH OF WINDSOR & MAIDENHEAD](#)

Flu Immunisations

Flu immunisations in the school newsletter which are taking place on **Tuesday 16th September**. This is for all students in Reception to Year 14. <https://www.berkshireimmunisations.co.uk/Account/Login>

Polite Reminders

Changed financial circumstances

If your financial circumstances have changed and you need support or advice, Nagina Pazir our Family Adviser may be able to help you at nagina.pazir@manorgreenschool.co.uk or on 01628 513800 extension 2008

Contact Details

Please remember to advise the school if your contact details have changed:

office@manorgreenschool.co.uk

Medication Questionnaire for new students or any change of doctor

Please remember to complete the [student medical and health questionnaire](#) if you are new to school or if you have changed your doctor.

Parent Support Team

If you need help with Microsoft Teams or password resets, etc. please contact our ICT team on: offsite.tech@manorgreenschool.co.uk

Privacy Notice

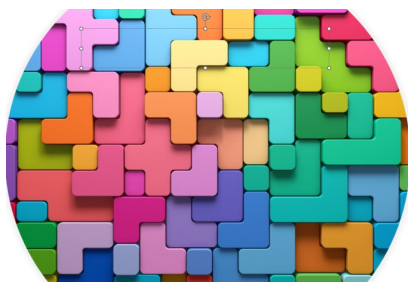
The school's privacy notice is available from the [website](#)

Weekly emails

If you do not receive our weekly emails please me know:

Charlotte.deer@manorgreenschool.co.uk They are always available from the [website](#).

Parent/Carer Social Events



Hum Jolly - School Café 09.30 –11.00

Tuesday 16 Sept 2025
Tuesday 30 October 2025
Tuesday 4 November 2025
Tuesday 18 November 2025



Coffee & Chat—School Café 09.30—11.00

Friday 26 September 2025
Friday 10 October 2025
Friday 14 November 2025
Friday 28 November 2025

Autumn Celebration Stay and Play - First School Only

09.30 to 11.30.

Please notify reception upon arrival. We look forward to seeing you there.

Family Fun and Information

Circus



Circus Tickets available for Thursday 2 October 2025. If you would like tickets, please contact Nagina Pazir nagina.pazir@manorgreenschool.co.uk

Windsor & Maidenhead Symphony Orchestra

Booking online now open !

Following last year's amazing concerts that took place to capacity audiences each time (thank you audience!), we welcome you to enjoy our next concert on

Saturday 29th November 2025 at 7.30pm at the Baylis Theatre, Braywick Leisure Centre, Maidenhead, SL6 1BN

Tickets are £15 adults, £5 children/ students;

[Autumn 2025 | Windsor & Maidenhead Symphony](#)

WINDSOR & MAIDENHEAD SYMPHONY ORCHESTRA
President: Baroness Theresa May

Conductor **Joe Davies**
Leader **Susie Henwood**

Saturday 29 November 2025 7:30pm
Baylis Theatre, Braywick Leisure Centre, Maidenhead SL6 1BN

SIBELIUS Finlandia

ELGAR Cello Concerto

SHOSTAKOVICH Symphony No 5



Cello Kiki Skinner
WMSO Young Musician
Concerto Competition
winner 2024

Tickets
£15; student/child £5 from wmsso.org.uk

registered charity
no. 1212732

www.wmsso.org.uk



Treat People Kindly . Listen To Each Other . Look After Our School Environment . Do Our Best

Manor Green School Housekeeping

Morning Drop Off

PLEASE NOTE WE WILL NOT ALLOW ANY VEHICLES BRINGING STUDENTS ON THE SCHOOL SITE BEFORE 08:50. ANY VEHICLES ARRIVING EARLY WILL BE TURNED AWAY.

08:50 to 09:00: School transport vehicles arrive on site.

09:00: Staff collect students from school transport.

09:00 to 09:10: Parents arrive on site.

09:10: Staff collect students from parents.

09:20 to 09:30: Link parents and Link school transport arrive on site

09:30: Staff collect all Link students

School staff **must** be at the front of the school at **09:00** ready to collect the students from the vehicles.

Staff will only wait at the front of the school for the delayed students until 09:20. Staff should wait in the reception area to help communication with the receptionist.

Afternoon Pick Up

PLEASE NOTE WE WILL NOT ALLOW ANY VEHICLES COLLECTING MANOR GREEN STUDENTS ON THE SCHOOL SITE BEFORE 14:40. ANY VEHICLES ARRIVING EARLY WILL BE TURNED AWAY.

14:20 to 14:30: Link parents and Link school transport arrive on site

14:30: Link students taken to parents and transport

14:40 to 14:50: School transport vehicles arrive on site

14:50: Students on school transport taken to vehicles

14:50 to 15:00: Parents arrive on site

15:00: Students taken to parents

Staff **must** bring all students to the front of school at **14:50** for collection.

Students will be brought out to vehicles by school staff in the normal way.

Afternoon pick up: escorts should collect the students from the school staff.

First School Playground Drop Off

Parents/carers who drop off in the first school playground area, please ensure that they wait inside the vehicle for their child to be collected and to not use the playground equipment or stand outside the fire exit doors. This will ensure a safer drop off point'

Foundation Park

A polite reminder that parents should not be parking at the entrance to Foundation Park when dropping off or picking up children. This is not a drop-off pickup point for the school and we need to respect our neighbours. Thank you for your co-operation.

Nut Free School

Please remember that we are a nut-free school due to the medical needs of some of our students, so please do not send your child into school with food products that contain nuts. Thank you.

Contacting Staff at Manor Green School

If you need to contact staff at school please follow school procedure by contacting the class teacher in the first instance with any concerns. This will then be passed to the relevant assistant headteacher if it cannot be resolved with the teacher.

Arbor Management Information System App

We use Arbor to communicate with parents.

Please contact Nicola Camano at data@manorgreenschool.co.uk If you are experiencing problems with logging in.

We're using Arbor's free Parent Portal and Arbor App

We've chosen Arbor to help us manage our school.

Arbor is a simple, smart and cloud-based MIS (Management Information System), which helps us work faster, smarter and more collaboratively as a school. The Arbor App and Parent Portal mean we can keep you informed about your child's life at school in a much more accessible way. Log into Arbor to see and update your child's information, get live updates and make payments or bookings on the go!

The Parent Portal works on Google Chrome (computer or laptop) and you can download the Arbor App from the App Store or Google Play Store on your phone (Android 5.0; iOS 10.0 and upwards).

How to get started

1. Wait for your welcome email from us telling you Arbor is ready - you won't be able to log in before
2. Click the link in your welcome email to set up your password
3. Go to the App or Google Play Store on your phone and search 'Arbor'
4. Click 'Install' on Android or 'Get' on iPhone then open the App
5. Enter your email, select the school, then enter your password
6. Accept the Terms & Conditions and enter your child's birthday

Need help using Arbor?

Contact the school office if you have questions about Arbor, the App or Parent Portal. Tell us the type and model of your phone, e.g. an iPhone SE, and include screenshots or screen recordings.

To safeguard student data in line with General Data Protection Regulations (GDPR), Arbor only works directly with schools.

Some tips to try:

1. Ensure your username is the email address you use for Arbor. Ask us to check the email address linked to your account.
2. Reset your password from the login page, or ask us to do this.
3. If the login email was sent to you more than 96 hours ago, the password link will have expired. Ask us to send it again.
4. Ask the school office to check that your email address has not been used twice - e.g. on another guardian or child's profile.
5. Enter the birthday of one of your children to log in.
6. Only relatives who are Primary Guardians of a child can access the Arbor App. Ask us to check you can access Arbor.

Community Notices



GEMS
Autism & ADHD Support Service
East Berkshire

Virtual Coffee Morning - Family, siblings and homelife

Friday 19th Sept - 10:00 - 11:15am **25 spaces available!**

Join our online informal discussion to cover the following areas:

- Creating a home that works for everyone's needs and rhythms
- Supporting sibling bonds
- Navigating family tensions with empathy and realistic expectations
- Letting go of 'perfect' parenting

Please note this is not a workshop but support group for parent/carers and any medical advice should be sought from your medical practitioner.

Sign Up Today!

Available for families who reside in or have a registered GP in East Berkshire with a child who is Autistic/ADHD (suspected/pathway/diagnosed)

To book your place contact GEMS:
 Gems.4Health@nhs.net  0800 999 1342



What Parents & Educators Need to Know about CONSPIRACY THEORIES

Conspiracy theories are false or misleading beliefs that explain events as secret plots, often involving powerful groups. While once fringe, they are now more accessible through digital media, online influencers and discourse of algorithmic recommendations. The DfE guidance document, *Keeping Children Safe in Education* (KCSIE), explicitly recognises conspiracy theories as potential current risks. This guide will help parents and educators understand the risks, spot the signs, and build children's resilience to conspiracy theories.

WHAT ARE THE RISKS?

- UNDERMINING TRUST**
Conspiracy theories can lead children and young people to distrust their parents, teachers and other trusted adults. This can lead to children and young people being more vulnerable to exploitation and abuse.
- ONLINE ALGORITHM TRAPS**
Social media algorithms can lead children and young people to be exposed to extremist content and hate speech. This can lead to children and young people being more vulnerable to recruitment and radicalisation.
- MENTAL HEALTH IMPACT**
Exposure to conspiracy theories can lead to children and young people experiencing anxiety, depression, and other mental health problems. This can lead to children and young people being more vulnerable to exploitation and abuse.
- GATEWAY TO EXTREMISM**
Conspiracy theories can lead children and young people to be exposed to extremist content and hate speech. This can lead to children and young people being more vulnerable to recruitment and radicalisation.
- CONFLICT WITH PEERS**
Conspiracy theories can lead children and young people to be exposed to extremist content and hate speech. This can lead to children and young people being more vulnerable to recruitment and radicalisation.
- ERODED CRITICAL THINKING**
Conspiracy theories can lead children and young people to be exposed to extremist content and hate speech. This can lead to children and young people being more vulnerable to recruitment and radicalisation.

Advice for Parents & Educators

- CREATE SAFE CONVERSATIONS**
Don't ignore or dismiss any questions that children and young people ask about conspiracy theories. Instead, create open, safe spaces to talk. This strengthens trust and makes it more likely they will confide in you.
- PROMOTE CRITICAL THINKING**
Teach young people how to assess information critically. Encourage them to ask questions and challenge what they see. Help them to identify reliable sources of information and to be aware of the risks of misinformation.
- MONITOR DIGITAL BEHAVIOUR**
Be aware of the content children are consuming. Monitor their online activity, but don't over-protect. Encourage them to be responsible and to think before they post or share anything online.
- REINFORCE RELIABLE SOURCES**
Point children toward trustworthy and reliable sources of news and information. Encourage them to be aware of the risks of misinformation and to be aware of the risks of being recruited into extremist groups.

Meet Our Expert
Dr. Sarah-Jane Hill is a specialist in extremism and digital education. She has worked with a range of organisations in education, as a member of the DfE's Digital Security and Resilience Advisory Group and as a member of the National College's Specialist in Digital Safety Panel.

WakeUp Wednesday
The National College

www.wakeupweds.com

Exciting news – SENDFEST 2025 is happening this Saturday!

Date: Saturday, 13th September 2025

Time: 9:30am – 12:30pm

Location: National Centre for Epilepsy, Chesham Lane, Chalfont St Peter, SL9 0RJ

SENFEST is a free community event designed for parents, carers, and professionals who have or work with children and young adults with SEND.

The morning will feature a wide range of stalls, organisations, and providers showcasing the fantastic opportunities, support, and services available locally. It's a chance to connect, discover resources, and share experiences with others in the SEND community.

Whether you're a parent, carer, teacher, or support worker – this event is for you.



SEND

Pickleball

HENLEY LEISURE CENTRE

Saturday 12 - 1pm starting October
Open to children (8+) and young adults with SEND

FREE
6 week course

Contact henley@gll.org.uk with name and age to express interest