



Excellence for All

Manor Green School is a large and highly successful special school educating some 260 students aged 2-19, who, due to their complex needs, require significant specialist support to succeed academically and achieve their full potential.

Our students' needs range from requiring additional pastoral and emotional support, through those with moderate and severe learning difficulties to some having profound, multiple learning and complex health problems.

The school's mission statement is to be the Centre of Excellence for students with special educational needs. We ensure outstanding outcomes for all of our students through our unique *Philosophy of Education – The ACE Model* © which underpins our promotion of:

A – academic progress

C – care and therapeutic learning support

E – enrichment and life skills development

We are already a good school and now we wish to be the best!

Due to the expansion of the school the following opportunity has arisen:

School Data Manager

Permanent, 37 hours a week Monday to Friday, term time plus 2 weeks

£24,310 to £26,313 depending on experience

You will support the school by taking the lead in providing statistical information and reports. You will be the school's data expert ensuring it meets its statutory reporting obligations and you will manage the School Information Management System (SIMS).

You will also be the school's Data Protection Officer and lead on Freedom Of Information requests.

You will need SIMS experience and well developed data and IT skills.

Come and join our amazing team! In return we offer a great benefits package and excellent learning and development opportunities.

To download an application pack please visit the school website

www.manorgreenschool.co.uk/vacancies or contact: careers@manorgreenschool.co.uk or 01628 513800

Closing date: **Monday 2 November 2020**

*Positions are subject to Safer Recruitment checks, including an enhanced DBS check.
Applicants must be eligible to work in the UK.*