

# SENCo support services at Manor Green School

Manor Green School is a Centre of Excellence for Inclusion and a highly successful special school in Maidenhead, England.

- ▶ We are now sharing our expertise with other schools through our SENCo support services package.
- ▶ What is the SENCo support service?
  - ▶ It is a bespoke programme, tailored to your school's needs, to support in across a range of needs in your school.

## What does Manor Green's SENCo Support Services offer?

- ▶ An initial visit to discuss the needs of your setting
- ▶ An SEN audit (if required)
- ▶ A bespoke plan for your setting drawn up with you, prior to work being carried out
- ▶ A team of specialists available to work on your priority areas

# What support is available?

- ▶ We have qualified specialists available to support or train your staff in approaches to:
  - ▶ Dyslexia
  - ▶ Autism
  - ▶ Numeracy
- ▶ In addition to this we can offer:
  - ▶ Wellbeing practitioners to support both students and staff
  - ▶ Exam concessions specialists
  - ▶ SEN budgeting and finance support
  - ▶ Expertise in preparing for an OFSTED inspection
  - ▶ EHCP experts to prepare and run EHCP meetings
- ▶ We also have therapists available to offer support in:
  - ▶ Speech and language therapy
  - ▶ Occupational therapy

# SENCo support services team

## ▶ Helen Hannam



Helen is the Associate Headteacher of Manor Green School. She is also a qualified SENCo, with 10 years experience in supporting students with SEN and 12 years as a member of senior leadership teams. Helen's specialities include financial support for SEN budgets, tribunals, SEN law, and SEN auditing.

## ▶ Viktoria Kincses



Viktoria is an Assistant Headteacher at Manor Green School. She has 25 years experience working with students with SEN and is a conductive therapist. Viktoria is qualified in Elementary Law (SEND), and SEND reviewing as well as NPQSL. Her specialities include SEN law and whole school SEN audits.

## ▶ Hannah Lindley



Hannah is a SEN teacher with 10 years experience in teaching, and specialises in teaching students with autism, communication and regulation difficulties. Hannah has a Level 7 qualification in Understanding Autism and Asperger's Syndrome. She is a trained SENCo.

## ▶ Pip Stubbs



Pip Stubbs is the EHCP manager at Manor Green School. She has been involved in Special Educational Needs at a Local Authority level since 2006 and has a knowledge of the SEND Code of Practice (2015), EHCPs and annual reviews since September 2014.

# SENCo support services team

## ▶ Louise Lancaster



Louise has worked with students with additional needs since 1997. She is trained SENCo, having originally worked as a specialist English teacher. Her qualifications include Certificate of Competence in Educational Testing and Certificate in Psychometric Testing' (BPS) and 'Assessment and Access Arrangements' (CPT3A). Louise's specialities include identifying and supporting students with literacy needs, and exam concessions.

## ▶ Lesley Duncan



Lesley has been supporting students with SEN for over 14 years. She is trained dyslexia assessor PG Cert SPLD (Dyslexia)(Level 7 qualified). Lesley also specialises in exam concessions for students with additional needs. Lesley can offer training in cognition and learning for teachers and staff and educational assessments to identify strengths and weakness in a student's profile.

## ▶ Josie Glover



Josie is a nurture and behaviour specialist. She has been teaching since 2012 and has worked in SEN since 2014. Josie has worked as an Early Years and Key Stage 1 lead at an SEN school and completed her NPQML. She is working towards her NPQSL. Josie's qualifications include: managing behavioural difficulties with Down Syndrome; intermediate Team teach trainer; Nurture UK ABC Lego practitioner; Nurture UK Theory and practice qualifications. Her specialities are in identifying all behaviour as communication and focusing on co- and self-regulation strategies to support students to successfully access their learning environments.

## SENCo support services team

### ▶ Warren Griffiths



Warren is Head of Wellbeing and Safeguarding at Manor Green School for the last 6 years. Prior to working at Manor Green, he held various roles across the Royal Borough of Windsor and Maidenhead's Children's Services; his last role was the Team Manager of the Intensive Family Support Service. Warren has an MSc in Child Protection and Adult Safeguarding. He can provide Safeguarding Training (both Introductory level and Designated Safeguarding Leader training). Warren is and am also an accredited Team Teach trainer (intermediate level).

### ▶ Hope Phillip



Hope Phillip is a Speech and Language Therapist and works with children ranging from 18 months - 18 years. Hope works with students who present with Autism, Down Syndrome, Speech Disorders, Developmental Language Disorder, Global Delay and more. The main purpose of her role is to assess, diagnose and help people to communicate to the best of their ability. Hope prioritises multi-agency working to ensure a child-centered approach.

### ▶ Amy-Jayne Simmonds



Amy-Jayne is a Paediatric Occupational Therapist with 15 years of experience working in both an NHS and an independent capacity. She works with children and young people with a wide range of medical conditions. The main purpose of her role is to support and facilitate improved independence with everyday functional tasks such. She is also able to support and advise on issues with posture, seating and sensory needs

# SENCo support services team



▶ Catherine Stewart

Catherine is a qualified Existential Therapist with a Master's degree in Psychotherapy and Counselling. She has fifteen years' experience working with young people and has been counselling students at Manor Green School for six years. Catherine's specialities includes counselling students with anxiety (including anxiety for students with ASD), self-harm and gender dysphoria. Catherine can provide risk assessments and training to staff on how to deal with self-harming incidents



▶ Charmain Hartshorne

Charmain is a qualified Person Centred Counsellor and CBT therapist working with children, young people and families for over 10 years. Her specialisms include: working holistically with families who have complex needs or experienced trauma; attachment styles; the PACE model; attuned interactions; evidence based parenting interventions, including therapeutic parenting. Prior to work at Manor Green School, Charmain previously worked for Local Authority in a Family Support Team as a manager.

## An example of a support package offered (non-selective mainstream secondary school)

- ▶ A full SEN audit
- ▶ Action plan created to target areas of need
- ▶ A trained SENCo on site, one day per week
- ▶ A trained EHCP manager available for EHCPs (preparation and running annual reviews) one day a week
- ▶ Training sessions on SEN areas chosen by the school
- ▶ One day of support from an exam concessions officer
- ▶ Support from a dyslexia specialist
- ▶ Training sessions by a counsellor
- ▶ Lesson observations of students with SEN, differentiation and areas to improve
- ▶ Support with SEN budgeting and finance
- ▶ Support with applications to the school for students with EHCPs
- ▶ Ongoing mentorship of the SENCo for one term after initial support ended

# Testimonial

“ The collaborative support from Manor Green has allowed us to reflect on, and improve, our SEN/D provision across the whole school.

Their initial review allowed us to draw up a clear action plan, as well as reflect on our current offer and celebrate our strengths. We were given bespoke support, including multiple members of their team coming into school, offering their advice and guidance in everything from EHCP and annual reviews, to personalised training for our staff based on our current school needs. This has helped develop the skill set and knowledge base of all our staff, and improve the support we offer to our students.

Manor Green also provided support during our recent OFSTED visit. They were able to prepare us for our inspection, by looking at our documentation, and supporting on the day.

We would highly recommend Manor Green's bespoke support package to any other school. Their staff are highly knowledgeable, and always on hand to answer any questions. It has had a positive impact on our students, staff and school. ”

**Kim Joynson, Deputy Headteacher of Holmer Green Senior School**



## Testimonial

“

As a new headteacher in January 2018, I was delighted with the service provided to me in auditing our SEN department from Manor Green Special School. From my very first telephone conversation with Helen Hannam and subsequent meeting I realised at once that this would provide me with identified areas of strengths and clear practical advice for my team on our next steps.

Helen was friendly and personable, but it was evident that this was a very professional service from the initial plan for the day to the flexibility to explore key lines of enquiry. Helen demonstrated an extensive knowledge of SEN legislation and funding which she shared with our staff. We have been left with a very detailed review and action plan with recommendations for resources and CPD for staff. We have been able to present this report to governors and have now a strategic direction for the provision of SEND pupils within our school. ”

Jo Luhman, Headteacher, Kings International College

## Testimonial

“ Manor Green conducted an extensive SEN audit for Forest School prior to our OFSTED visit. The audit followed lines of enquiry pre-set through discussions with the leadership Team. It has benefited the school hugely by acting as a critical friend, highlighting our areas of strength and areas that could be improved upon through simple but effective measures. The detailed report was very comprehensive and provided key benchmarking evidence for the school to show how much we had improved.

The follow up support has also been extremely supportive in regards to finance and managing admissions in relation to SEN.

I would highly recommend Manor Green SENCO Services. ”

**Shirley Austin**

**Headteacher The Forest School, Wokingham**

# Questions?

▶ Please contact:

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