



Excellence for All

Strand Leader – Job Description

A Strand is a grouping of classes working on the same curriculum equivalent to a key stage. A Strand Leader's role involves developing and overseeing a specific curriculum strand, which includes designing content, coordinating delivery, and ensuring academic quality. Key responsibilities include managing staff, assessing student performance, planning activities, and maintaining budgets and resources. The role requires strong leadership, organizational, and communication skills

1. Professional duties in accordance with School Teachers' Pay and Conditions Document
2. Duties commensurate with a role of a class teacher with additional responsibilities for the Strand.
3. Higher level responsibility for the relevant Strand in support of the Assistant Headteacher including deputising as necessary.
4. To be the first point of contact in the Strand for curriculum, assessment, moderation, enrichment, data gathering, parental matters (supporting the Family Adviser), and day to day staff team management including line management of the teachers within the strand.
5. To provide mentorship support to class Teachers in the Strand, particularly with annual reviews and reports.

Planning and Preparation

- To ensure high quality, innovative curriculum planning in line with the school's curriculum vision and policy within the given Strand
- To mentor teachers in the strand in providing sequential learning of all core subjects delivered using a cross curricular, active approach
- To coordinate timetables for the Strand
- To liaise with other Strand Leaders to ensure progressive continuity of curriculum across the school
- In collaboration with other Strand Leaders, to ensure effective deployment of teaching and non-teaching staff. This includes lunchtime support and swimming
- To plan resources for the Strand

Delivery

- To undertake risk assessments for staff and monitor student activities as required including EVC
- To deliver mentoring, training and briefings for staff

- In liaison with class teachers, to promote continuity and progression of learning for every student
- To lead in the continuing development of outstanding classroom organisation and practice
- To participate in working groups that have whole-school impact
- To liaise with external agencies as required e.g. pathways
- To support the development of the whole child by ensuring effective liaison with parents and colleagues from all disciplines
- To support staff development through performance management and CPD
- To monitor and internally moderate or organise accreditations and certification courses and quality assure their deliveries
- To manage exam deadlines and responsibilities
- To undertake administrative duties as required

Evaluation and reporting

- To ensure that the evaluation of students' progress and achievement is done regularly and to high standards by class teachers
- To ensure that reporting to students and parents on the progress is effective, including checking class teacher reports
- To monitor data as needed for bench marking and target setting and to develop and maintain moderation links with external organisations
- To lead the moderation for the Strand
- To ensure that display work in common areas of the school is of a high standard
- To monitor Behaviour Watch/CPOMS
- To provide support to Teachers with annual reviews and reports
- To report to the Assistant Headteacher on a regular basis, in an agreed format

Strand Leader - Person Specification

Skills set

Qualifications and Experience

- Recognised qualified teacher status (QTS)
- Evidence of appropriate in-service activity and professional development
- Evidence of excellent SEN teaching, covering a range of needs and across all subjects of the curriculum

Leadership and Management

- Ability to think strategically, plan, prioritise and meet deadlines
- Understanding of the need for sequential learning and an ability to weave this into cross curriculum planning mentoring other teachers to plan this way
- Able to inspire, challenge and motivate others by creating, sustaining and developing team working and skills
- Ability to effectively lead the team of teachers and support staff in realising the vision and values of the school, as part of the Operational Leadership Team, keeping ahead of international, national and local SEN agenda based on a thorough knowledge of educational issues
- Ability to establish, develop and sustain effective relationships with a range of stakeholders including: students, parents, and staff
- Proven excellent organisational skills with an understanding of the financial implications of decisions
- Ability to plan, monitor, evaluate and review the work of the Cluster
- Ability to initiate and manage change and to plan and organise areas of school improvement and development
- Competence in the use of ICT for teaching and leadership and management

Mindset

Personal Characteristics

- Positive, resilient, enthusiastic, approachable, respectful, adaptive
- Can-do attitude
- Eager learner
- Reflective person and practitioner
- Outstanding commitment to workforce development and distributed leadership
- Able to remain calm under pressure
- Ability to maintain a work-life balance for themselves and staff
- An open, consultative management style with a non-hierarchical approach

Educational Values

- Commitment to *Excellence for All*
- Commitment to *Golden Rules*
- Commitment to Manor Greens ethos of holistic educational approach
- High expectation of students and staff
- Preparation for Adulthood, destination-driven philosophy of education
- Collaboration-minded
- Embracing the concept of education as an ever-changing reality